

# CAREER OPPORTUNITIES IN ISLAMIC BANKING

The Bank of Punjab is one of the fastest growing Banks in Pakistan with its profound existence of over 33 years. It operates through a network of **815+** real-time online branches and **815+** ATMs across the country. The Bank has established a strong foundation while offering premium banking services with major focus on unsurpassed value added services for its customers through advanced solutions.

In line with the Bank's progression strategy, we invite applications from experienced, dedicated and performance-driven professionals for the following position in our **Islamic Banking**. The following job profile offers excellent opportunity for the right candidates desirous of building a long term career in a dynamic organization:

Position	Job Summary / Major Responsibilities	Eligibility Criteria
<p><b>Branch Manager</b></p> <p>Grade: AVP/ VP Vacancies: 01</p> <p>Location: Narowal Branch</p>	<ul style="list-style-type: none"> <li>Responsible to achieve monthly Deposit Targets/NTBs/ETBs of the Branch with a focus on CASA.</li> <li>Responsible to bring improvement in customer servicing TATs through prompt handling of complaints/enquiries.</li> <li>Ensure branch efficiency by applying efficient processes while improving QA Audit category.</li> <li>Pursue and implement Policies &amp; Procedures of the Bank under SBP guidelines and PRs, and ensure good Audit Category of the Branch.</li> <li>Provide leadership for performance management of Branch Staff.</li> <li>Appraise staff periodically based on their potential &amp; performance.</li> <li>Responsible to achieve monthly Deposit Targets/NTBs/ETBs of the Branch with a focus on CASA.</li> <li>Responsible to bring improvement in customer servicing TATs through prompt handling of complaints/enquiries.</li> <li>Ensure branch efficiency by applying efficient processes while improving QA Audit category.</li> <li>Pursue and implement Policies &amp; Procedures of the Bank under SBP guidelines and PRs, and ensure good Audit Category of the Branch.</li> <li>Provide leadership for performance management of Branch Staff.</li> <li>Appraise staff periodically based on their potential &amp; performance.</li> </ul>	<p><b>Qualification:</b> Minimum Bachelor's or equivalent degree from an HEC recognized local/ foreign university.</p> <p><b>Age:</b> Upto 55 years as of April 09, 2024.</p> <p><b>Experience:</b> Minimum 5 years of banking experience Preferably 01 year in same role.</p>

**Important Note:**

- Only shortlisted candidates shall be called for interview. No TA/DA will be admissible.
- The Bank of Punjab reserves the right to accept or reject any application(s) without assigning any reason(s) thereof.
- The Bank is an equal opportunity employer. Females, minorities and PWDs are encouraged to apply.
- The above position(s) carry market based competitive remuneration.

Individuals fulfilling the above mentioned criteria are encouraged to apply online through BOP career portal <http://www.bop.com.pk/available-jobs> latest by April 09, 2024.

**BOP Phone Banking: 111-267-200**

[www.bop.com.pk](http://www.bop.com.pk)

